

# FAQ ELAN's calls for proposals



The ELAN project is co-financed by Interreg Caribbean through the European Regional Development Fund and the European Development Fund.

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# How to choose a topic in connection with my territory and my partner's territory and the theme?

Now that you have chosen the theme of the call for proposals you wish to participate in, you need to find a topic. It is very important **to include a territorial dimension in the choice of your topic**. Indeed, these calls for projects are an opportunity to introduce your partner to your territory and to discover his territory. Thus, it is very important to collaborate closely with your partner to allow a reciprocal discovery of the territories and thus find a subject that takes into account the realities and challenges of your two territories.

As with every step of your project, the work of discovering the partner's territory must **fully involve the students** and the choice of your topic must be the result of a joint reflection by both classes. Thus, the topic must reflect the student's desires in order to create interest in the project and to maintain this interest throughout the year.

Also, keep in mind that other institutions, sometimes from the same territories as you, are also participating in your call for proposals. So, **use your imagination to deal with an original subject** by adopting an equally original angle of study. The production media, film or exhibition, are also an opportunity to show your creativity.



# How to organize the work between classes?

The organization of the work between the classes is particularly important to ensure that your project is successful and that the benefits of this exchange for your students are as significant as possible, both from a cultural and linguistic point of view. Therefore, it seems important to **divide the work into groups, which that bring together students from your class and the partner class..** In addition, for an organization that maximizes the collaboration between the partners, some organizational elements should be taken into account

- Organize your work around highlights. These key moments are a way to evaluate the progress of your project, to allow all the actors of the project to be on the same wavelength and to give the main orientations for the continuation of your project. Several moments can be identified, but feel free to add or replace some of them
  - An initial meeting with your partner to present the project, orient your thinking towards a topic and begin the discovery of the other territory. This meeting should be an opportunity to discover the partner's territory and should lead to personal and/or classroom research for the second meeting.
  - A meeting a few weeks later to validate a topic, exchange on the first researches and divide the work for the next more regular meeting

In addition, apart from these special times, do not hesitate to organize regular meetings throughout the year (several times a month) and **to dedicate a time slot to this meeting in order to make it as simple as possible.** The main purpose of these regular meetings will be to exchange with everyone on the progress of the project and to draw the main orientations for the continuation of the project.



# Who makes up the jury and what are the criteria for selecting the winners

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The best projects will be rewarded during the award ceremony that will be organized at the end of the school year. While all the contributions will be very interesting, a jury composed of members of the ELAN team and the academy of Martinique will choose those that stand out. The quality of the contributions will be evaluated according to the following criteria:

- **The respect of the instructions:** the theme is respected, with a territorial declination of the project.
- **The collaborative dimension of the project:** the project is bilingual, the contributions of each establishment are present through contributions concerning the two territories, these contributions of the two establishments are not juxtaposed but mingle and complement each other, which supposes a real collaborative work.
- **The quality of the production:** film or exhibition, the best projects will be distinguished by the general quality of their production
- **The originality of your topic:** Since several institutions are involved in the call for projects, it is important to choose an original subject in order to stand out.



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## How can I make my\_project more visible

The ELAN calls for proposal are a great opportunity for your students to have a cultural and linguistic encounter. Although some of them will be rewarded at the end of the school year, it is obvious that all the contributions will be of great value. Therefore, we encourage you to find ways to enhance your productions. The ELAN team is at your disposal to help you valorize your project, and you can also find ways to achieve this goal, such as :

- In the case of a film, you can approach local screening rooms or organize a screening in your school if you have the necessary equipment. This screening will be an opportunity to show parents and the community at large the project you have been working on throughout the year.
- In the case of an exhibition, you can display it in the school or in a local public building (town hall, multi-purpose room...) and organize an event to launch the exhibition before leaving it visible to everyone for a certain period of time.



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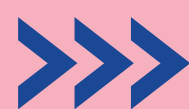
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## How will I be accompanied by the ELAN team?

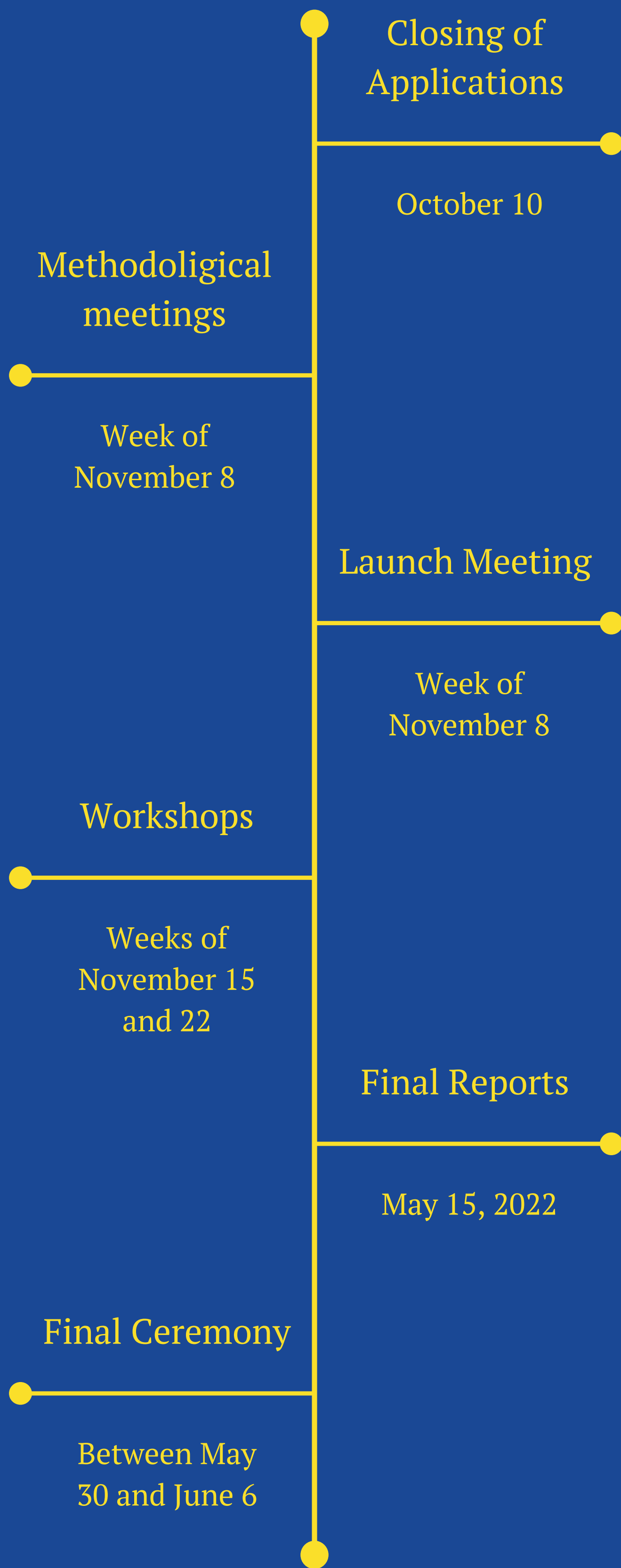
The ELAN team will be available throughout the year to help you and answer your questions. There will be a number of highlights during the project:

- **An Launch meeting** will be held in early November to present the different calls for projects and to launch the cooperation
- **Workshops** will take place shortly afterwards, in November during which professionals will give you the keys to produce your final productions.
- You will be invited to fill in **a short questionnaire in January 2022** in order to evaluate the progress of the different projects and to allow us to provide you with the information you consider useful.
- **The closing ceremony** will take place at the end of the school yearat the end of May or beginning of June and will be the occasion for all the participants to discover the productions of the others participants and to know the winners of the first edition of the ELAN calls for proposals.

Throughout the year, feel free to contact the ELAN team if you have any doubts or problems. The contact information is at the end of this FAQ



# PLANNING





## Contact

The ELAN team is at your disposal to answer your questions and to clear up your doubts. If you have any questions, you can contact us at the following email address:



[sofianebegga.elan@gmail.com](mailto:sofianebegga.elan@gmail.com)

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To learn more about the ELAN project, you can visit our website or subscribe to our social networks by clicking on the following icons



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